

SHEFFIELD CITY COUNCIL

POLICY COMMITTEE DECISION RECORD

The following decisions were taken on Wednesday 12 October 2022 by the Strategy and Resources Policy Committee.

Item No

8. BUDGET MONITORING AND FINANCIAL POSITION MONTH 5,2022/23

8.1 The report brings the Committee up to date with the Council's financial position as at Month 5 2022/23.

8.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee notes the Council's challenging financial position as at the end of August 2022 (month 5).

8.3 Reasons for Decision

8.3.1 Under section 25 of the Local Government Act 2003, the Chief Finance Officer of an authority is required to report on the following matters:

- the robustness of the estimates made for the purposes of determining its budget requirement for the forthcoming year; and
- the adequacy of the proposed financial reserves.

8.3.2 There is also a requirement for the authority to have regard to the report of the Chief Finance Officer when making decisions on its budget requirement and level of financial reserves.

8.3.3 By the law the Council must set and deliver a balanced budget, which is a financial plan based on sound assumptions which shows how income will equal spend over the short- and medium-term. This can take into account deliverable cost savings and/or local income growth strategies as well as useable reserves. However, a budget will not be balanced where it reduces reserves to unacceptably low levels and regard must be had to any report of the Chief Finance Officer on the required level of reserves under section 25 of the Local Government Act 2003, which sets obligations of adequacy on controlled reserves.

8.4 Alternatives Considered and Rejected

8.4.1 The Council is required to both set a balance budget and to ensure that in-year income and expenditure are balanced. No other alternatives were considered

9. OCCUPATIONAL HEALTH PROVISION

9.1 The report seeks approval for the commissioning of an Occupational Health (including Health Surveillance) service contract and an Employee Assistance Programme services contract via a framework agreement at the expiry of the current contract in June 2023.

9.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee:-

1. Approves the commissioning of the Occupational Health service by way of service contract with a term of 4 years and estimated value of £1.2 million, as set out in this report; and
2. Approves the commissioning of the Employee Assistance Programme by way of a service contract with a term of 4 years and an estimated value of £250,000, as set out in this report.

9.3 **Reasons for Decision**

9.3.1 To ensure continued access to an Occupational Health service and Employee Assistance Programme that supports the Councils employees and members health and wellbeing needs.

9.3.2 To minimise the risks that were identified during the consideration of alternative options.

9.4 **Alternatives Considered and Rejected**

9.4.1 In addition to the proposal the following option was considered during the early parts of the Trade Union engagement phase regarding the future provision of Occupational Health services.

To bring services in-house at the expiry of the contract – consideration has been given as to whether the service or parts of the service were to be brought back in-house. Several issues make this option challenging and costly including.

- Cost and difficulty of recruitment to OH roles
- Overall management of a new specialist function.
- The service must be under the clinical direction of a registered medical practitioner who is a member of the Faculty of Occupational Medicine and has appropriate experience
- Ongoing cost of Occupational Health (OH) Specialist technicians & nurses, OH Physician, Mental Health/psychological & trauma specialists, MSK specialist, Appointed Doctor Asbestos Medicals, Physiotherapists and Administrators
- Ongoing Continuous Professional Development time/costs
- SCC must meet the standards for a Safe Efficient Quality Occupational Health Service (SEQOHS), published by the Faculty of Occupational Medicine (FOM) to ensure Clinical Governance
- Set up and maintenance of rooms and equipment to OH standards of privacy and care
- Purchase of an OH referral and record keeping system
- Provision of a 24/7, 365 days a year Employee Assistance Programme – this element could be purchased separately
- Engagement of Agency staff to act as standby to ensure an acceptable level of resilience

9.4.2 In general, it was considered that these issues are currently insurmountable, although this does not preclude giving further consideration to some of the

services being delivered in-house in the future or by splitting provision between different providers of OH services and EAP services.

- 9.4.3 An initial assessment of what services should be delivered by an OH provider and what services can be provided in-house has been completed.

10. GRANT OF PLANNING OBLIGATION CONTRIBUTION TO SYMCA FOR BUS SERVICES

- 10.1 To approve a grant payment to South Yorkshire Mayoral Combined Authority (SYMCA)/South Yorkshire Passenger Transport Executive (SYPTTE) in relation to Section 106 obligation for planning application 13/01682/FUL.

When the planning application to the IKEA retail store was granted planning permission, the developer entered into an agreement (known as a Section 106 Agreement) with Sheffield City Council as Local Planning Authority, to provide conditions to mitigate the material impacts of this development. Amongst other provisions, the Section 106 Agreement secured a payment of £395,000 for upgrades to bus services in the Tinsley area.

This report seeks approval to remit this funding to SYMCA/SYPTTE in order to increase the number of bus services on the relevant routes than would otherwise be available.

- 10.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee agrees to remit this funding in relation to Section 106 obligation for planning application 13/01682/FUL by way of grant to SYMCA/SYPTTE in order to increase the number of services on the relevant routes than would otherwise be available.

10.3 Reasons for Decision

There is no other available option.

10.4 Alternatives Considered and Rejected

- 10.4.1 Other options have been considered and discounted such as upgrading infrastructure like bus stops in the area or upgrading the buses themselves, but this has largely already been completed using other monies, so the current proposal best improves the services in the area that would otherwise be available to customers etc.

11. CAPITAL APPROVALS - MONTH 5 2022/23

- 11.1 The report provides details of proposed changes to the existing Capital Programme as brought forward in Month 05 2022/23.
- 11.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee approves the proposed additions and variations to the Capital Programme listed in Appendix 1 and Appendix 2 of the report.

11.3 **Reasons for Decision**

- 11.3.1 The proposed changes to the Capital programme will improve the services to the people of Sheffield
- 11.3.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information

11.4 **Alternatives Considered and Rejected**

- 11.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

12. **POLICY COMMITTEE BUDGET PROPOSALS**

- 12.1 The report outlines the progress to date from each Policy Committee in delivering a balanced budget for 2023/24 and to note the budget proposals for the Strategy & resources committee.

12.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee:-

1. Thanks the Policy Committees and their Officers for the work done so far on the 2023/24 budget process;
2. Notes the contents of Appendix 1 (confidential) which sets out the actions put forward by each Committee in response to the Strategy and Resources Committee's request of 5 July for a list of options that would achieve a balanced budget position for each Committee;
3. Notes, as this Committee's initial response to the Strategy and Resources Committee's request of 5 July, the set of budget proposals set out in Appendix 2 (confidential) of this report;
4. Notes that Officers will now work with Members to consult with relevant stakeholders (including with partners, trades unions and in respect of equalities and climate change) on the proposals in this report so as to inform final budget proposals;
5. Notes that Officers will work to develop any necessary detailed implementation plans for the proposals in this report so that the proposals, if ultimately approved, can be implemented as planned before or during the 2023/24 financial year;
6. Approves the contingent use of a further £5m of reserves as set out in section 1.3.3 of this report; and

7. Asks to receive a final report in December that will set out the final budget for the Council and for this Committee.

12.3 Reasons for Decision

The Council is required by law to set a balanced budget each year. This report is pursuant to that objective and is in line with the process and timetable agreed by the Strategy and Resources Committee on 31 May 2022 and 5 July 2022.

12.4 Alternatives Considered and Rejected

The Council is required by law to set a balance budget and therefore no other alternatives can be considered.